

MILNTHORPE PARISH COUNCIL

Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 16th April 2018 in the Catholic Church Hall, Milnthorpe at 7.30pm.

Present: Cllrs Peter Capasso (Chair), Barbara Adair, Roger Bingham, Peter Hill, Steve Hurst, Jim Robson and Jen Scrogam. Also CC Ian Stewart (up to and including item 6), D Cllr Rupert Audland, Parish Clerk John Scargill and four members of the public.

1. **Apologies for Absence** – Cllrs Alan Baverstock (holiday) and Clare Lachmann (family commitment).
2. **Minutes of the meeting held on 12th March 2018** - had been circulated, were **APPROVED** by the meeting and signed by Cllr Capasso.
3. **Announcements by the Chair** – none.
4. **Declaration of interest by members in respect of items on this agenda** – none.
5. **Matters arising from the minutes of the meeting on 12th March 2018.**
 - 5.1 **Draft Playing Field user licences (5.1)** – a progress report dated 11 April 2018 had been received from Milne Moser and was awaiting Cllr Baverstock's attention on his return from holiday.
 - 5.2 **Heritage Trail tribute panel (5.2)** – the final panel had now been received and was with Atkinsons for installation.
 - 5.3 **Playing field boundary wall (5.3)** – correspondence between Dallam and Cllr Baverstock had gone some way to clarifying the degree of involvement of CCC and Environment Agency, which was less than had been hoped for. The apparent plan for a lower river level was of particular concern.
 - 5.4 **WW1 end of war commemoration (5.4)** – following a site meeting between Cllr Robson and a second contractor, the job of incorporating a plaque in memory of Harry Bond had been awarded to Able of Holme Mills. Cllr Capasso had further historical information for Cllr Bingham.
 - 5.5 **Milnthorpe Sign Survey (5.7)** – ongoing.
 - 5.6 **Dallam School roundabout flooding (7.1)** - dealt with here and in future under item 6.2 below.
 - 5.7 **Park Road resurfacing (7.2)** – dealt with here and in future under item 6.2 below.
6. **Public Participation:**
 - 6.1 **Police Report** – report received and circulated before the meeting. Contents noted.
 - 6.2 **County Council** – recent persistent flooding at the Dallam School roundabout seemed likely to be associated with earlier attempts by Dallam to deal with the flooding in Cemetery Lane and would be tackled by CCC in the new (2018/19) financial year. Park Road resurfacing awaited necessary BT work in the area. United Utilities had been notified of a serious water leak in Park Road. Natural England's proposal to route the coastal path north from Silverdale via the railway link between Arnside and Grange (thus bypassing Milnthorpe and neighbouring parishes altogether) would be going to consultation in June. Milnthorpe PC was alerted to the fact that any opposition to this needed to be formally submitted during the consultation. One of the determining factors was the obstacle of the River Bela and the need for, and likely cost of, any new crossing, although funding may be available from the Coastal Community Fund. The potholes previously reported in Firs Road were a high priority for Highways in 2018/19.
 - 6.3 **District Council** – the planned site visit by SLDC planning officers to the proposed St. Anthony's Hill development (SL/2017/0378) had been postponed.
 - 6.4 **Electors** – a village resident, present at the meeting, had submitted a detailed case to SLDC for revising the St. Anthony's Hill development and was awaiting a response. Suzie Kavanagh informed members about a current project to place 'hidden' coloured pebbles around the village.
7. **New matters for consideration** – none.

8. Planning Matters.

8.1 Applications under consideration by MPC, and SLDC decisions

April 2018 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	MPC Response
SL/2018/0190	1A Candle Lane	Johnston	Single-storey rear extension	04/04/18	No objection

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

SLDC ref	Address	Applicant	Development	Deadline	MPC Response

Decisions received from SLDC

SLDC decision

SLDC ref	Address	Applicant	Development	SLDC decision
SL/2018/0039	The Strands, Park Road	Hunt (Corinthians)	Toilet block extension	Approved with conditions

(More planning information available on SLDC website – southlakeland.gov.uk)

8.2 Related matters & correspondence: no satisfactory conclusion to Flames take-away planning infringements.

9. Finance.

MPC – FINANCIAL REPORT

MONTH – MARCH 2018

MEETING – 16th April 2018

9.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c £	Reserve Funds £
01/03/18	Opening balances				21,956.04
31/03/18	Receipts:	HSBC	Bank int to 1 March		3.83
		Market	Rents collected March	553.00	
"	Payments:				
	671 DD	Texaco	Guard card (Nov)	.50	
			VAT	.10	
				.60	
	672 841	Lancs G	Market advertising		
			VAT	496.87	
	673 842	West Gaz	Market advertising		
			VAT	423.53	
	674 843	Mail Box	Speeding sign	77.00	
			VAT	15.40	
				92.40	
	675 845	Ch t King	Meeting room hire to 31/3	75.00	
	676 846	H'matic	Toilets mtce March	500.00	
			VAT	100.00	
				600.00	
	677 847	Athena	Payroll admin 2017/18	250.00	
	678 848	Leander	Trail plaque	426.00	
			VAT	85.20	
				511.20	
	679 849-854	Payroll	March (inc accrued H Pay)	2,083.05	
	Total payments in month			4,532.65	
31/03/18	Closing balances			28,764.67	21,959.87
31/03/18	Total funds all accounts				£50,724.54

Resolved – that the above payments be approved.

9.2 Other financial matters:

- i. **Annual risk assessment** – had been conducted by Cllr Baverstock and the Clerk and concluded that the only amendment needed was to extend insurance cover to include the three new SIDs, which had been done.
- ii. **MPC annual accounts for 2017/18** – circulated before the meeting – **APPROVED BY RESOLUTION** and signed by Cllr Capasso (as Chair of the meeting) and the Clerk on behalf of MPC.
- iii. **Annual Return 2017/18 – APPROVED BY RESOLUTION** and signed by Cllr Capasso (as Chair of the meeting) and the Clerk on behalf of MPC.

10. **Market-** rents for March £553 (Mar 2017, £805) – total for year 2017/18 to date, £8,256 (2016/17 – £8,745). Market Supervisor's Report – see Market Traders meeting minutes 16/04/18. Results for the current month and year had been poor, particularly in view of the fact that 2017/18 included two Good Friday markets and that the 2018 Good Friday market had been supported by significantly higher newspaper advertising. **Agreed** – that serious reconsideration of promotion strategy was needed in advance of the 2019 Good Friday market.

11. **To receive any reports from representatives on outside bodies** – two MPC members and the Clerk had attended a meeting on 4 April 2018 between Cumbria's Police & Crime Commissioner and representatives of local parish councils. This meeting had been useful to hear the CPCC's aims and objectives and his answers to questions. Mr McCall was anxious to demonstrate how he would use the extra funding he had requested via Council Tax. One such use was an intended 25 additional police officers. In essence it was clear that, in recent years, there had been a shift in the nature of crime being committed and a consequent change in the demands placed on the police. It was pointed out to Mr McCall that the practice of using the A6 through Milnthorpe as a recommended alternative route when the M6 was closed created its own problems, including increased congestion for the village and significantly increased the risk of accidents generally.

12. **Parish Matters** (for information only).

Cllr Bingham – the 1910 milestone near St. Anthony's House needed to be made more visible and the market cross on The Square could do with professional cleaning.

Cllr Capasso – reported long-lying litter around the fringes of the playing field and felt this should be pointed out (via Cllr Lachmann) to the Playing Field Warden. There had also been a problem with unauthorised use of the Juniors football pitch by visiting senior teams.

Cllr Hurst – commented on the excellent display of daffodils in the village. Also the difficulty for (mainly school-related) pedestrians trying to cross Main Street at busy times, particularly near TT Carpets, and asked about the feasibility of employing a lollipop lady at that point.

13. **General correspondence** – none.

14. **Reading Matter** – none.

15. **Notice of items to be included on agenda for next meeting**, and additional to those referred to above – none.

15. **Date of next meeting** – on Monday 21 May 2018 in Milnthorpe Catholic Church Hall:
MPC annual meeting at 7.00pm followed at approx. 7.30pm by a normal monthly PC meeting.

The meeting closed at 8.20pm